



ELECTRONIC SYSTEMS FOR PAPER MILLS



Organismo accreditato da ACCREDITIA



UNI EN ISO 9001:2015
SGQ Certificato n.1352

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Information for customers pursuant to and for the purpose of art. 13 and 14 of EU Regulation 2016/679 (hereinafter "EU Regulation")

Dear Customer,

following the discipline dictated by the EU Regulation we provide below information on the use by the company of personal information acquired in relation to contractual relations with You or to those who may be entertained in the future.

Source of personal data

The data in our possession, acquired in relation to contractual relationships are collected directly from the person concerned. All data collected will be treated in accordance with local regulations, and by the way, with due confidentiality.

Purpose of the treatment

The collection or processing of personal data is aimed just to provide adequately for purposes related to the business of our company and in particular to: requirements prior to the conclusion of a contract; contractual obligations of accounting, managerial and administrative character towards the person concerned giving running a deed, plurality of acts or set of operations necessary for the fulfilment of these obligations; implement at every public or private obligations connected with or instrumental to the contract; enforce compliance with legal obligations. The data can used for informative and/or business by using e-mail or coordinate the civic address.

Non-continuous activities being directed against companies, such treatment does not imply consent to treatment (soft spam).

Methods of the treatment

In relation to the stated purposes, the processing of personal data is carried out by means of manual, it and telematic logics that are strictly correlated to the same purposes and, however, to ensure the security and confidentiality of data same in compliance with the law. Such information will be retained for 10 years and in coordination with the existing rules of contractual and fiscal matters.

Nature of collection

For the conclusion and execution of the contract the collection of personal data also has compulsory legal and fiscal obligations must execute, the refusal to provide such data will make it impossible to establish relations with the society. The relative treatment does not require the consent of the data subject.

Communication and dissemination

Personal data and its processing will be communicated to companies for the development of economic activities (commercial, management, information systems management, insurance, brokerage, factoring, Bank or non-bank management shipment, packaging and sending correspondence) or for the fulfilment of legal regulations (accounting firms, lawyers). The data will not be disclosed and will not be disclosed outside the EU.

Your data may be disclosed to the persons responsible involved in processing operations.

Right of data subject

The data subject may contact Privacy service (info@tgs-web.it) at the treatment owner to check their data and integrate, update or rectify and/or to exercise the other rights provided for by art. 15 of the EU Regulation (attached hereto).

Controller of treatment

Controller of treatment data is TGS di Bussi Severino & C. S.A.S, Via Capri 4, 25017 Lonato (BS) - Italy – info@tgs-web.it.

With regard to the processing of personal data set out above the person concerned has the right, pursuant to art. 15 of the EU regulation:

1. The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the following information:

- a) the purposes of the processing;
- b) the categories of personal data concerned;
- c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
- d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
- f) the right to lodge a complaint with a supervisory authority;
- g) where the personal data are not collected from the data subject, any available information as to their source;
- h) the existence of automated decision-making, including profiling, referred to in [Article 22\(1\)](#) and (4) and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

2. Where personal data are transferred to a third country or to an international organisation, the data subject shall have the right to be informed of the appropriate safeguards pursuant to [Article 46](#) relating to the transfer.

3. The controller shall provide a copy of the personal data undergoing processing. For any further copies requested by the data subject, the controller may charge a reasonable fee based on administrative costs. Where the data subject makes the request by electronic means, and unless otherwise requested by the data subject, the information shall be provided in a commonly used electronic form.

4. The right to obtain a copy referred to in paragraph 3 shall not adversely affect the rights and freedoms of others.